

Policies and Procedures

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| SUBJECT: | Health Profession Student Housing Support Policy |
| EFFECTIVE DATE: | October 2023 |
| APPROVED BY: | Missy Lochstampfor, Director |
| PURPOSE: | The following information outlines the procedures to be followed regarding housing to health profession students completing clinical training in Foothills AHEC's 31-county service area. The purpose of this clinical training support is to relieve some of the cost students incur while performing clinical rotations in our service area remote from the academic campus or clinical training anchor site. This policy is subject to change without notice based on the availability of housing. |

Policies:

1. The student is eligible for housing support if they are completing a clinical training rotation in a location that is more than 25 miles from the educational institution/home campus or from their verified clinical training anchor site.
2. The clinical training rotation site must be located in one of the 31 counties in our region: Banks, Barrow, Clarke, Columbia, Elbert, Franklin, Glascock, Greene, Gwinnett, Habersham, Hall, Hart, Jackson, Lincoln, Lumpkin, Madison, McDuffie, Morgan, Oconee, Oglethorpe, Putnam, Rabun, Richmond, Stephens, Taliaferro, Towns, Union, Walton, Warren, White, and Wilkes.
3. The student is eligible to request up to 8 weeks of stay in any Foothills AHEC housing location per clinical training rotation.
4. Students receiving housing support for a clinical rotation are not eligible for a travel stipend during that rotation.
5. Housing requests are accommodated on a first-come, first-serve basis. Students desiring housing support should submit the Statewide AHEC Support Form as soon as their clinical rotation site and dates are confirmed.
6. Students attending an in-state Georgia school are given priority for housing.
7. Out-of-state or non-advanced practice students can request housing 30 days prior to their clinical rotation; housing can be reserved at that time only if available.

Procedures:

1. It is the student's responsibility to apply for this assistance prior to their rotation using the Statewide AHEC Support Form and Student Housing Agreement.
2. Academic programs may not submit the form on the student's behalf.

3. The Statewide AHEC Support Form should be submitted via the online webform:
<https://formstack.io/35D8E>