

# Health Information Technician

- Collects, analyzes, and interprets medical records for healthcare professionals
- Reviews, organizes, and evaluates medical records for completeness and accuracy

## Ideal Attributes:

- Detail-oriented
- Effective communicator
- Intense, sustained focus
- Strong computing skills



Health information technicians work in a unique profession that combines technology, management, and healthcare. Working with computer information systems, health information technicians manage patient health information and medical records that doctors, nurses, and other healthcare professionals rely on to provide quality patient care. As traditional medical records move to electronic files, health information technicians can ensure security and privacy by controlling access to information contained within medical records. They are qualified to supervise and manage file clerks and other clerical staff and can work in every sector of the healthcare industry.

**Median Salary: \$33,426 or \$16.07** an hour

## Work Environments

- Ambulatory care centers
- Attorney offices
- Behavioral health facilities
- Clinics
- Consultant firms
- Detention facilities
- Health maintenance organizations
- Healthcare vendors
- Home health agencies
- Hospitals and health systems
- Information technology companies
- Insurance companies
- Long-term care facilities
- Non-profit organizations
- Physician groups
- State and federal health agencies

## Academic Requirements

- An associate degree from an educational program accredited by the Commission on Accreditation for Health Informatics and Information Management Education

## Licensure and Certification

- Voluntary national certification through the American Health Information Management Association for the Registered Health Information Technician (RHIT) credential upon passing the required exam

## Professional Organizations

American Health Information Management Association  
[www.ahima.org](http://www.ahima.org)

Commission on Accreditation for Health Informatics and Information Management Education  
[www.cahiim.org](http://www.cahiim.org)

Georgia Health Information Management Association  
[www.ghima.org](http://www.ghima.org)

## EDUCATIONAL PROGRAMS

### ASSOCIATE DEGREE

Albany Technical College  
Athens Technical College  
Atlanta Technical College  
Chattahoochee Technical College  
Darton State College  
DeVry University  
Georgia Northwestern Technical College  
Gordon State College  
Gwinnett Technical College  
Lanier Technical College

Ogeechee Technical College  
Southern Crescent Technical College  
Southern Regional Technical College  
West Georgia Technical College  
Westwood College  
Wiregrass Georgia Technical College