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## **Foothills Area Health Education Center Policies and Procedures**

**SUBJECT:** Health Profession Student Housing Policy

**EFFECTIVE DATE:** May 2019

**APPROVED BY:** Sheila Griffin, Director

### **PURPOSE:**

The following information outlines the procedures to be followed regarding housing to health profession students completing clinical training in the 31 county service area of Foothills AHEC. The purpose of this clinical training support is to relieve some of the costs students incur while performing clinical rotations in our service area remote from the academic campus. This policy is subject to change without notice based on the availability of housing.

### **Policy:**

1. The student is eligible for housing support if they are completing a clinical training rotation in a location that is more than 25 miles from the educational institution/home campus.
2. The clinical training rotation site must be located in one of the 31 counties in our region: Banks, Barrow, Clarke, Columbia, Elbert, Franklin, Glascock, Greene, Gwinnett, Habersham, Hall, Hart, Jackson, Lincoln, Lumpkin, Madison, McDuffie, Morgan, Oconee, Oglethorpe, Putnam, Rabun, Richmond, Stephens, Taliaferro, Towns, Union, Walton, Warren, White, and Wilkes.
3. The student is eligible to request up to 8 weeks of stay in any Foothills AHEC housing location, per clinical training rotation.
4. Students receiving housing support are not eligible for travel support.
5. Students attending an in-state Georgia school are given priority for housing.
6. Out-of-state students can request housing a month prior to their clinical rotation; housing can be reserved only if available.

### **Procedures:**

1. It is the student's responsibility to apply for this assistance prior to their rotation using the Statewide AHEC Support Form and the Student Housing Agreement.
2. "Statewide AHEC Support Form" should be faxed or emailed to:  
Foothills AHEC, Attn: Preceptor Coordinator